



HEALTH & SAFETY CONSULTANCY SERVICES

📞 01623 827 850 🌐 awsafety.co.uk ✉️ sales@awsafety.co.uk

Message from

ADAM WADE CMIOSH **& TINA WADE**



Since 2009 we have been providing professional Health & Safety consultancy and training services to a wide range of SME's and bluechip companies across the UK.

We are a well established family run business based in 2 locations; an office and training centre in the idyllic village of Edwinstowe and our Cumbria based office in Brampton.

Our team boast the expertise and experience to adapt and deal with a whole host of Health & Safety related tasks in a flexible and professional manner.

Contents

IRM Connect	4/5
H&S Audit	6/7
H&S Consultancy	8/9
CDM Regulations	10/11
H&S Policy	12/13
H&S Management System	14/15
Risk Management	16/17
Fire Risk Assessment	18/19
Behavioural Risk & Compliance	20/21
Quality Assurance	22/23
Human Resources	24/25
Reviews	26/27



BRAMPTON OFFICE

Low Cross Buildings, 4 Low Cross Street
Brampton, CA8 1NP - 01697 270 020



EDWINSTOWE OFFICE

Edwinstowe House, High Street,
Mansfield, NG21 9PR - 01623 821 516



Health & Safety



DocType	DocName	DocContent
Policy (General)	12.01.12	H&S Policy Introduction (Doc)
Policy (General)	12.01.13	H&S Policy Overview
Policy (General)	12.01.14	H&S Policy Introduction (Q&A)
Policy (General)	12.01.15	H&S Policy Introduction (P&S)
Policy (General)	12.01.16	Business Case
Policy (General)	12.01.17	Business Case
Policy (General)	12.01.18	Business Case
Policy (General)	12.01.19	Business Case
Policy (General)	12.01.20	Business Case
Policy (General)	12.01.21	Business Case
Policy (General)	12.01.22	Business Case
Policy (General)	12.01.23	Business Case
Policy (General)	12.01.24	Business Case
Policy (General)	12.01.25	Business Case
Policy (General)	12.01.26	Business Case
Policy (General)	12.01.27	Business Case
Policy (General)	12.01.28	Business Case
Policy (General)	12.01.29	Business Case
Policy (General)	12.01.30	Business Case
Policy (General)	12.01.31	Business Case
Policy (General)	12.01.32	Business Case
Policy (General)	12.01.33	Business Case
Policy (General)	12.01.34	Business Case
Policy (General)	12.01.35	Business Case
Policy (General)	12.01.36	Business Case
Policy (General)	12.01.37	Business Case
Policy (General)	12.01.38	Business Case
Policy (General)	12.01.39	Business Case
Policy (General)	12.01.40	Business Case
Policy (General)	12.01.41	Business Case
Policy (General)	12.01.42	Business Case
Policy (General)	12.01.43	Business Case
Policy (General)	12.01.44	Business Case
Policy (General)	12.01.45	Business Case
Policy (General)	12.01.46	Business Case
Policy (General)	12.01.47	Business Case
Policy (General)	12.01.48	Business Case
Policy (General)	12.01.49	Business Case
Policy (General)	12.01.50	Business Case
Policy (General)	12.01.51	Business Case
Policy (General)	12.01.52	Business Case
Policy (General)	12.01.53	Business Case
Policy (General)	12.01.54	Business Case
Policy (General)	12.01.55	Business Case
Policy (General)	12.01.56	Business Case
Policy (General)	12.01.57	Business Case
Policy (General)	12.01.58	Business Case
Policy (General)	12.01.59	Business Case
Policy (General)	12.01.60	Business Case
Policy (General)	12.01.61	Business Case
Policy (General)	12.01.62	Business Case
Policy (General)	12.01.63	Business Case
Policy (General)	12.01.64	Business Case
Policy (General)	12.01.65	Business Case
Policy (General)	12.01.66	Business Case
Policy (General)	12.01.67	Business Case
Policy (General)	12.01.68	Business Case
Policy (General)	12.01.69	Business Case
Policy (General)	12.01.70	Business Case
Policy (General)	12.01.71	Business Case
Policy (General)	12.01.72	Business Case
Policy (General)	12.01.73	Business Case
Policy (General)	12.01.74	Business Case
Policy (General)	12.01.75	Business Case
Policy (General)	12.01.76	Business Case
Policy (General)	12.01.77	Business Case
Policy (General)	12.01.78	Business Case
Policy (General)	12.01.79	Business Case
Policy (General)	12.01.80	Business Case
Policy (General)	12.01.81	Business Case
Policy (General)	12.01.82	Business Case
Policy (General)	12.01.83	Business Case
Policy (General)	12.01.84	Business Case
Policy (General)	12.01.85	Business Case
Policy (General)	12.01.86	Business Case
Policy (General)	12.01.87	Business Case
Policy (General)	12.01.88	Business Case
Policy (General)	12.01.89	Business Case
Policy (General)	12.01.90	Business Case
Policy (General)	12.01.91	Business Case
Policy (General)	12.01.92	Business Case
Policy (General)	12.01.93	Business Case
Policy (General)	12.01.94	Business Case
Policy (General)	12.01.95	Business Case
Policy (General)	12.01.96	Business Case
Policy (General)	12.01.97	Business Case
Policy (General)	12.01.98	Business Case
Policy (General)	12.01.99	Business Case
Policy (General)	12.02.00	Business Case

IRM CONNECT

PUTTING YOUR HEALTH & SAFETY HEADACHES TO BED

#ITSTIMETOCONNECT

Our IRM Connect portal is your gateway to stress free Health & Safety documentation management.

We can ensure all your relevant documentation such as Health & Safety risk assessments, policies and procedures are just one click away.

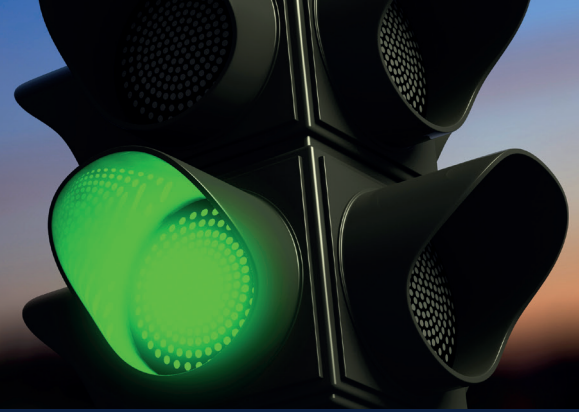
Reap the Benefits of IRM Connect:

- ☑ Ensures easy and instant access to all of your documents, policies, assessments and audits, all in one location
- ☑ Live system – Updates/changes to documentation is instantly accessible
- ☑ Receive industry alerts and safety documentation

Get in touch with our team and find out how IRM Connect can benefit your organisation's Health & Safety management.

BOOK A DEMO CALL 01623 827 850





HEALTH & SAFETY AUDIT

SERVICES FROM **£450+VAT**

HEALTH & SAFETY CAN BE A MINEFIELD OF LEGISLATION

Let us take the strain out of your Health & Safety requirements by supporting you on your way to robust Health & Safety compliance.

A Health & Safety Audit will help identify your organisations specific Health & Safety issues and can act as a great starting point for developing your Health & Safety Management system.

Audits can be carried out on a stand-alone basis or can be part of a bespoke Health & Safety/Competent person service.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

Our expert Consultants have developed a number of different types of Health & Safety Audits to help ensure clients are meeting their legal obligations.

Our audits can be benchmarked against a specific standard such as HSG65, ISO 45001, ISO 9001 or we can audit against a specific piece of Health & Safety legislation, that will appraise the compliance of an organisation to specific Health & Safety Law.

Our auditors are Health & Safety Consultants who are members of the Institution of Occupational Safety & Health, with over five years' experience in Health & Safety auditing.

SERVICES WE OFFER

- Health and Safety Audit
- HSG65 Audit
- ISO 45001 Audit
- IOS14001 Audit
- ISO 9001 Audit
- GAP Analysis
- Compliance Audit
- Bespoke Audit



LET'S START A CONVERSATION: 01623 827 850



HEALTH & SAFETY CONSULTANCY SERVICES

SERVICES FROM **£50+VAT** PCM

YOUR EXPERT TEAM OF HEALTH & SAFETY CONSULTANTS

We are here to support your Health & Safety requirements. No matter the size of the task, our team can assist. As professional consultants, we work together with you at all times with 24/7 availability.

Our services include anything from Health & Safety audits to advice, bespoke Health & Safety reports to risk assessments and training. Our consultancy team have years of Health & Safety experience in engineering, retail, construction, manufacturing, warehousing, civil engineering, offices and technology, further education, aviation and a whole range of other sectors.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

Ensure compliance with statutory regulations at a vastly reduced rate to a full time Health & Safety resource. Partner up with us with services starting from just £50+VAT per month (12 Months Minimum Partnership) to act as your Nominated Competent Person.

ORGANISED AND PRACTICAL SOLUTIONS

- Act as nominated competent person
- Issue of appointment letter
- 24/7 Support
- Annual review of policy
- Advice and support in producing Risk Assessments
- Annual Fire Risk Assessment
- Site visits
- In-house training to be provided on site visits
- (I.E manual handling, coshh, fire marshal)
- 3 Direct contact methods provided for assigned consultant
- 2 Visits on retainer for serious accident investigation/ reporting
- Health & Safety tender question responses
- Implementation of a full health & safety management system
- Annual group Health & Safety report
- Collation of above information in management reports
- Carrying out of individual pregnant or/and young worker
- DSE computer workstation assessments

LET'S START A CONVERSATION: 01623 827 850



CDM REGULATIONS CONSULTANCY

SERVICES FROM **£1,000+VAT** PER PROJECT

CONSTRUCTION DESIGN & MAINTENANCE REGULATIONS

The Construction (Design & Management) Regulations 2015 places specific responsibilities on duty holders, including designers and contractors. This in turn makes them accountable for the consideration and management of Health & Safety on construction sites. Whatever your role in construction, CDM aims to improve Health & Safety in the industry by helping you:

- Sensibly plan the work in so that the risks involved are managed from start to finish
- Have the right people for the right job at the right time
- Cooperate and coordinate your work with others
- Have the right information about the risks and how they are being managed
- Communicate information effectively to those who need to know
- Consult and engage with workers about the risks and how they are being managed

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

Our expert consultants ensure our clients comply with their duties under the Construction (Design & Management) Regulations 2015.

Whether you are a Client, Principle Designer, Principle Contractor or Contractor we can assist.

We can compile documentation, provide advice, guidance and services to enable you to remain fully compliant for the duration of your project.

OUR EXPERTISE

- Major Construction Projects
- Building Information Modelling (Bim)
- Design Assurance
- Emergency Response
- Bridges & Structures
- Petrochemical
- Power Stations
- Highway Development And Maintenance
- Wind Farms
- LNG plant and terminals
- Sub-station & ohl installations
- Energy from waste plants
- Biomass plants
- Recycling plants
- Demolition
- Asbestos survey & management
- Operational field ehs advisors

LET'S START A CONVERSATION: 01623 827 850



HEALTH & SAFETY POLICY

SERVICES FROM **£450+VAT**

BUILDING COMPANY HEALTH & SAFETY FOUNDATIONS

Any company that employs 5 or more members of staff has a legal requirement to have a Health & Safety policy in place. A well constructed Health & Safety policy sets the direction for the organisation. This is administered by demonstrating senior management commitment, setting Health & Safety in context with the other business objectives. This ensures commitment to the continuous improvement of the Health & Safety performance.

The document should identify key responsibilities for Health & Safety within the organisation for both managers and staff. Further to this it will identify the Director or key Senior Manager with the overall responsibility for formulating and implementing the policy.

The general arrangements for Health & Safety within the organisation should be outlined in this policy.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

Our consultants have built up a wealth of experience working with organisations to design and implement effective Health & Safety policies and procedures. The Health & Safety policy should be regularly reviewed to ensure that it constantly reflects your business developments.

We can help you with policies in a number of ways:

OUR EXPERTISE

We can outline your specific Health & Safety policies and procedures to keep your company moving forward and compliant with the latest legislation. Our expertise include:

- Identification of the policies which are needed
- Writing of bespoke policies for your organisation
- Designing and delivering training in support of policies
- Auditing against adherence company policies
- Review and update of existing policies

LET'S START A CONVERSATION: 01623 827 850



PLAN



DO



CHECK



ACT

HEALTH & SAFETY MANAGEMENT SYSTEM

SERVICES FROM **£450+VAT**

AN INTEGRATED APPROACH TO SAFETY MANAGEMENT

Successful businesses are increasingly realising the benefits of an integrated approach to safety management using a Health & Safety management system.

The best businesses recognise the link between the identification and control of risk, the general health of their staff, and the success of their business. On that basis, they build safety management systems that are as integral to their organisation as any other business process.

A Health & Safety management system should embrace all areas of your business; strategy, finance, human resources, marketing, product design, manufacturing and operating systems, information management and front-line staff.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

We can support your business by developing, monitoring or improving your Health & Safety Management System.

We can help you to set up a Health & Safety management system from scratch to either meet your in-house objectives or to achieve accreditation to a recognised standard, such as:

- ISO 9001 Health & Safety Management System
- ISO 45001 Consultancy for Certification
- ISO 14001 Environmental Management System
- Integrated Management

Our consultants specialise in designing systems that are practical, helpful, sensible and concise for those businesses who also have quality management systems such as ISO 9001, we can ensure that our design of your safety management system will be integrated rather than parallel to your existing format. This will avoid duplication, additional work and resources, and help to ensure that the system is put into practice smoothly.

As experts in the field, our consultants have built up a wealth of experience in design and implementation of effective safety management systems.

We don't take the "one size fits all" approach that so many others do. We provide bespoke solutions for business, designing systems that fit with the way you want to run your business.

We can also help you manage each element of your existing systems, for example, we can write and train your staff on new policies, carry out a range of audits on your behalf, and provide assistance with planning for Health & Safety within your organisation.

LET'S START A CONVERSATION: 01623 827 850



RISK MANAGEMENT

SERVICES FROM **£450+VAT**

MANAGING RISKS AND RISK ASSESSMENTS IN THE WORKPLACE

Risk Management is a key requirement by law for workplace activities that could cause harm or injury to people.

The law requires employers to have risk assessments for activities that pose the greatest risk.

This will require employers to have a detailed understanding of their operations where hazards are identified, but more importantly how these hazards pose a risk to health based on the activities undertaken.

From general risk management to COSHH and VDU (Display Screen Equipment) assessments we have you covered.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

We can work with you to compile a risk register of all your key activities from which you can decide those that pose a significant risk to health thus requiring a detailed risk assessment.

We can support you to complete all key risk assessments.

Training key employees (Managers, Supervisors and employees carrying out the activities) on the techniques required to complete risk assessments, so that as new activities come on board requiring a risk assessment, the knowledge is available in-house. We also:

- Agree a risk management process that will be used for recording all risk assessments.
- Work with you to write your risk management policies.

Taking the time to set up and implement a risk management process is like setting up a fire alarm, you hope it never goes off, but you're willing to deal with the minor inconvenience upfront in exchange for protection down the road.



LET'S START A CONVERSATION: 01623 827 850



FIRE RISK ASSESSMENT

SERVICES FROM **£450+VAT**

PUTTING THE CONTROL BACK IN YOUR HANDS

The Regulatory Reform (Fire Safety) Order 2005 requires any person who has some level of control in premises where they operate, to take reasonable steps to reduce the risks associated with fire and ensure that there are suitable emergency procedures in place should a fire occur.

Fire is a huge threat for all types of businesses and can have devastating results unless suitable safety measures are in place.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

Fire Risk Assessment Services

We can undertake a full assessment of your premises, your current fire safety procedures and emergency evacuation plan. A full report will then be produced, giving prioritised recommendations and practical guidance on how to carry out the necessary changes to reduce the risk of fire.

Our documentation is designed to be very instructive so that you as a company know exactly what actions you need to take to achieve compliance. We can also provide a range of bespoke fire documentation such as fire safety log books and written fire emergency procedures.

Each fire risk assessment will identify the risks that are present in the workplace to enable them to be eliminated, controlled, avoided or accepted. This is achieved by looking for hazards, understanding potential impact and evaluating the risks and deciding if existing precautions are adequate or if more can be done.

Fire Risk Management Services

We understand that maintaining your buildings fire safety can be very daunting, which is why we provide excellent fire risk management services that includes the following:

- Provision and testing of fire extinguishers
- Fire alarm and emergency lighting maintenance
- The supply of relevant fire signage

LET'S START A CONVERSATION: 01623 827 850



BEHAVIOURAL RISK AND COMPLIANCE

TRAINING PACKAGES FROM **£2,000+VAT**

BESPOKE LEADERSHIP BEHAVIORAL CHANGE TRAINING WORKSHOP

Non-compliance within an organisation can cause serious financial, regulatory and operational consequences, together with the potential irrecoverable reputational damage.

Our behavioural change workshops can be delivered independently with a timeframe of approximately 4 months between each day / session ensuring that a continual program of development with employees is achieved.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

Our bespoke programmes focus on safety leadership, understanding behaviours, positive behavioural influence, intervention and implementation of 10 error avoidance tools.

PROGRAMME INTENTIONS

- Develop a whole organisational culture of safety leadership
- Develop employee accountability
- Develop performances by leading and excelling through improved safety behaviours
- Strengthen the development of the desired individual and organisational skill, knowledge, previous experiences, attitudes and behaviours
- Develop and improve personal values around safety leadership and behaviours
- To achieve business growth, goals and performance through improved behaviours
- Enable employees to develop, achieve and contribute towards the organisation's values
- Empower leadership teams and employees to challenge themselves and others
- Promote open discussion and communications
- Promote standards and quality
- Improves health & safety and best practice
- Develop a level of expertise

LET'S START A CONVERSATION: 01623 827 850



QUALITY ASSURANCE

SERVICES FROM **£250+VAT** PCM

HELPING YOU ACHIEVE AND MAINTAIN STANDARDS

Quality assurance is important for any manufacturer and it begins with a solid foundation of quality management and the right resources.

ISO 9001 is the internationally recognised Quality Management System (QMS) standard that can benefit an organisation of any size. Designed to be a powerful business improvement tool, it can help you to:

- Continually improve, streamline operations and reduce costs
- Win more business, compete in tenders and satisfy more customers
- Be more resilient and build a sustainable business
- Show you have strong corporate governance
- Work effectively with stakeholders and your supply chain

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

The latest ISO standards can be difficult to understand and navigate.

We can be the resource you need when trying to achieve or maintain your ISO 9001 Quality Management Standard accreditation.

Our team of Quality Assurance consultants are experienced and knowledgeable in the latest ISO standards and can help guide your staff to ensure safety and quality are their main focus.

We can design and implement a quality management system that works for you.

Even if you already have a quality management system in place we can work with you to increase effectiveness.

We are also on hand to ensure it grows with your company to meet the needs of you and your business.

"WE HAVE A CONSISTENT PROVEN TRACK RECORD OF SUCCESS"

Let us create a Quality Assurance package that will meet all industry standards and still enable your business to grow and become successful.



LET'S START A CONVERSATION: 01623 827 850



HUMAN RESOURCES

SERVICES FROM **£98+VAT** PCM

DEVELOPING THE BACKBONE OF YOUR BUSINESS

Your team is the backbone of your company and developing effective and fair human resources practices is important to their health, safety and happiness.

We have the experience and training your company needs. From a simple human resources program checkup, to creating a human resources policy from scratch, our professional HR consultants can help.

PARTNER UP AND SEE HOW WE CAN SUPPORT YOU

We can help you create a human resources program that meets your needs, the needs of your business and the needs of your team. Our custom designed human resources programs have been utilised by a wide range of UK businesses and have proven themselves effective, easy to implement and very cost efficient.

SUPPORTING YOUR HR REQUIREMENTS

- HR program checkup
- HR policies and procedures
- HR handbooks and contracts
- Disciplinary, grievance and under performance procedures
- Attendance and absence guidelines
- Recruitment and induction guidelines
- Maternity, paternity, adoptive, paternity, parental and shared parental leave plans
- Restructures, redundancy, dismissal and employee exits management procedures
- Employee surveys and appraisals
- Manager training and development

LET'S START A CONVERSATION: 01623 827 850



What can I say about AW Safety?

They are a great company who have supported our company for some time now and I have noticed the positive effect they have had on our performance across the board.

The training provided to our employees and supply chain is of a high standard and also engages the attendees which is a rare find. They have been instrumental in achieving our goals and maintaining our values so much so I wouldn't consider using anyone else.

Contact Us Today To Discuss Your Specific Health & Safety Requirements



LAMBERT
CONSTRUCTION &
CIVIL ENGINEERING

Very impressed with the extent and flexibility of services provided

I am in no doubt that AW Safety's continued support has strengthened and developed our business and therefore I would highly recommend them to any company or individual.



You Are Top Of My List

I have had nothing but good reports back from the attendees. They were particularly complimentary about your techniques and the way you put things across.

I think the whole process of getting the course done from start to finish was easy and well managed. Certainly if I have an further needs you are on top of my list.

Andy Clemson - Risk & Compliance Advisor



North Office:

4 Low Cross Street, Brampton, CA8 1NP

Midlands Office:

Edwinstowe House, Mansfield, NG21 9PR



 01623 827 850  awsafety.co.uk  sales@awsafety.co.uk